



ANJUMAN-I-ISLAMIS
AKBAR PEERBHOY COLLEGE OF EDUCATION
Affiliated to University of Mumbai
Recognized by NCTE



College Regulations:

1. Students are responsible to the Principal for their behavior in the college and their conduct in public.
2. Students are required to be punctual and regular in attendance. Students who remain absent must give reasons and obtain leave for their absence. It must be noticed that the University rules require minimum 75% attendance for appearing at the B.ED. examination.
3. Leaving class, workshops, laboratory or the lecture hall without permission will entail cancellation of attendance for the whole day.
4. Indiscipline and unbecoming conduct will be considered sufficient reason for the rustication of a student.
5. Any student who is persistently insubordinate or repeatedly or willfully mischievous, or is guilty of malpractice in connection with the examination or has committed any act of serious discipline or misbehavior or who, in the opinion of the principal has adverse influence on his fellow students, may be expelled permanently or removed from the rolls for a specified period by the Head of the institution.
6. If the Principal is satisfied that the continuance of a student in the institution is undesirable in the interest of the institution, or that the student is not likely to profit by the training, he may remove the name of the student without assigning him any reason for the same.
7. The College has a number of cooperating secondary schools on its list, where the trainees will have to do their practice teaching. They must abide by the discipline of the cooperating schools where they give lessons. No lesson assigned to them may be omitted without adequate reasons and without prior permission. They should establish cordial relationship with the staff and the pupils of the concerned cooperating school.
8. Students should scrupulously follow the instructions and notices of the University which may be communicated to them from time to time.
9. Students are expected to take proper care of the college property and cooperate with the college authorities in keeping the premises neat and tidy.
10. Smoking and eating paan is strictly prohibited in any part of the college building.

11. Students must not do anything inside or outside the college that will in any way interfere with its orderly administration, discipline and smooth working.
12. Matters not covered by the above rules will rest at the absolute discretion of the principal.

Identity Card

On admission, each student will be given on a nominal charge his/her identity card, to which he/she must affix his/her recent photograph and obtain the signature of the Principal and staff advisor. Students must always carry their identity card with them and must present it for inspection whenever demanded. They will not be allowed to enter the library unless they have identity card with them.

Library and laboratory

The institution has a well-equipped library containing a wealth of books and reference work on education. A variety of educational maps, roll up boards and other teaching material are available in the teaching aid laboratory. The college has an excellent experimental psychology laboratory with the latest and other equipment. Student must scrupulously follow the rules of the library, teaching aid laboratory and psychology laboratory.

Library rules :

1. Bonafide student of the college only can take benefit of the library.
2. Silence shall be strictly observed in the library.
3. Spitting, smoking, eating, drinking (tea or coffee etc) or talking are strictly prohibited.
4. No student shall be allowed to enter the library without proper identity card.
5. Only one book or question paper set will be issued at a time for reference after the reader has deposited his/her identity card with the librarian.
6. No reference book or reports or periodicals will be issued, but they can be referred to in the library.
7. One theory book can be issued to a student at a time.
8. Books issue for one week only. If student wishes to keep a book more than a week, he/she shall be required to apply renewal for further period, and will be required to show the book physically to the librarian.
9. A book may be reclaimed on request, 24 hours after its return, if the same is not claimed by any one.
10. A fine of Rs. 1/- per day (including holidays) per book shall be charged if such books are not returned within a specified period.

11. A fine of Rs.2/-per day will be charged if any reader fails to return the reference book or question paper on the same day.
12. No student shall damage any book manuscript, records or any other library material by tearing the pages etc. as all these constitute damage to a book. These damages to the books should be payable for the books which are out of print will be determined by the principal.
13. The borrower will be required to pay full current market price of any book lost or damaged. The cost payable for the books which are out of print will be determined by the principal.
14. All books taken for reading should be checked at first by the student to see that no pages are missing. If any pages are missing the librarian should be informed. The librarian shall bring to the notice of the principal such reports.
15. A book borrowed from the reference section, or for reference from the general lending section should not be taken away outside the library without the librarian's permission.

Co-curricular Activities:

A students Council will be selected early July and this body will be incharge of the organization of Social, Cultural, Dramatic, Elocution and Sports activities throughout the year. A member of the staff will be Chairperson of the Students Council under the guidance of the Principal, who is the ex officio President of the college. All students are encouraged to take part in both the internal activities of the college as well as inter collegiate activities, organized from time to time.

Prizes and Awards

The college has instituted a number of prizes and awards for meritorious students. Several co-curricular activities like debating, elocution, singing, rangoli, flower arrangement etc are conducted with a view to develop future teachers with varied and rich personalities. Awards are also given to students in various other areas like attendance., practice teaching, voluntary work, bulletin work etc.

**AKBAR PEERBHOY
COLLEGE OF EDUCATION**

ESTD. 1990

**ORDINANCES AND REGULATIONS
RELATING TO THE DEGREE OF THE BACHELOR OF EDUCATION
Two Year B. Ed Programme from the academic year 2015-16**

Title: Bachelor of Education (B. Ed.)

Duration: Two academic years as **Credit Based Grading System** comprising of Four semesters.

The B. Ed programme shall be of duration of **TWO** academic years, which can be completed in a maximum of three years from the date of admission to the programme.

Eligibility: Following candidates are eligible for admission:

- a) Candidates with at least 50 % marks either in the Bachelor Degree(three year program) in B.A, B.Sc or 50% (49.50-49.99%) in post graduation and for the reserved category (ST,SC,OBC,VJNT 1,2,3) 45% (44.50-44.99%) will be eligible. For B.Com, Management, Engineering, Computer Science, Technology, Agriculture, BBI, Pharmacy, Law, Fine art Performing arts, Music, Dance, Drama with 55% marks at graduation or post graduation will be eligible for open category and for reserved category 50%. Any other qualification equivalent thereof is eligible for admission to the programme.
- b) The reservation and relaxation for SC/ ST / OBC / PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

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A Candidate for the admission to degree of education (B.Ed.) must fulfill the eligibility criteria as per the directives of Government of Maharashtra from time to time.

For the completion of the B.Ed. program the candidate must have:

- (a) Attended four semesters of the full time Two year B.Ed. programme spread over a maximum period of three years from the date of admission in a College of Education.
 - (b) Attendance: The minimum attendance of student teachers shall have to be 80 % for all course work and practicum, and 90 % for school internship.
 - (c) Completed the Practicum and Internal Assessment assignments of each Theory paper of each semester as certified by the Principal of the Institution in which the candidate is studying.
- The Internal Assessment comprises of :-

FIRST SEMESTER (All activities should be systematically documented and maintained for the purpose of internal assessment)

Presentation of a book review of educational significance (report to be submitted by the student)

- Participation in Community work in collaboration with schools/ NGO's (for a period of 1 week)
- Participation in Co-curricular Activities in college
- Content test in School Subject opted for
- Assignments, Class Test and Essays in each Theory Course.

☑ Detailed documentation on Reading and Reflecting on texts.

SECOND SEMESTER (All activities should be systematically documented and maintained for the purpose of internal assessment)

☑ Internship for 4 weeks

- Critical analysis of lesson observations:

- Shadowing of subject teacher in the School Subject opted for (minimum 10 lessons) to be observed and recorded in the opted pedagogy 1

- Observation of lessons of peers (Minimum 10) lessons to be observed and recorded in any pedagogy

- Observing the school activities over a period of one week.

☑ Participation in Co-curricular Activities in college

☑ Critical Analysis of an Educational Film

Assignments, Class Test and Essays in each Theory Course

☑ Detailed documentation on Drama and Art in Education.

THIRD SEMESTER (All activities should be systematically documented and maintained for the purpose of internal assessment)

☑ Internship for 10 weeks

☑ During Internship teaching not less than 26 lessons in the opted subject pedagogy distributed over different standards from V to XII of recognized secondary and higher secondary Schools/ Colleges selected by the Principal as practicing School/ College.

In addition the candidate will have to carry out:

- 2 theme based lessons in the above school/ college.

- 4 co-teaching lessons with school teachers

- Maintain Reflective Journal with reference to internship program.

- Report on Records maintained in the school.

- Prepare a Blue print and administrate a test in the school pedagogy opted for.

☑ Literacy/ awareness programs (related to Environment, Population, Health and hygiene, Sociological issues, Financial Literacy, well being, etc) and report the same.

☑ Class Test and Essays in each Theory Course

☑ Detailed documentation on ICT in Education

FOURTH SEMESTER (All activities should be systematically documented and maintained for the purpose of internal assessment)

Internship for 6 weeks

☑ During Internship, 8 Co-teaching lessons with peers

- Maintain Reflective journal

- Develop learning resources for the school

- Prepare an Anecdotal Record of a school student.

- Organization of Co- curricular activities in school (cultural events, sports, educational game, cultural competitions, etc)

☑ Conduct a School based Action Research

☑ Class Test and Essays in each Theory Course

☐ Detailed documentation on Understanding the Self

d) Should have successfully passed the Theory component of the course in accordance with the University guidelines.

The structure of the B.Ed course for both the years will comprise of :

Part A: Theory component

Part B: Practicum component

Each student is required to opt for **one** course from Pedagogy of School Subjects in Semester 1, which must be with respect to the graduation degree on the basis of which the student is admitted.

In Semester III each student is required to opt for any one of the following from Curriculum or Pedagogic Study as an Optional Course as listed below

For Pedagogy courses students should opt for another pedagogy which they must have studied at least one paper at their graduation/ Post graduation.

- i. Action Research
- ii. Environmental Education
- iii. Guidance and Counseling
- iv. Peace Education
- v. English
- vi. Hindi
- vii. Marathi
- viii. Urdu
- ix. History
- x. Geography
- xi. Commerce
- xii. Economics
- xiii. Science
- xiv. Mathematics

Examination Scheme

The External examination of Part A Theory Components will be semester end examination and the Internal assessment of Semester wise Part B Practicum as well as that of Part A Theory Component will be submitted at the end of each semester. The aggregate of marks obtained in each year for **Theory cum Practicum (i.e. Part A & Part B)** shall be converted into Grades as given in the scheme **R4257**.

The marks obtained by a student in a course shall be indicated by a grade point and a letter grade as follows :

% of marks obtained by the Student	Grade points	Letter grade
70-100	7	O
60-69.99	6	A
55-59.99	5	B
50-54.99	4	C

45-49.99	3	D
40-44.99	2	E
0-39.99	1	F (Fail)

The Principal shall forward to the University the Semester wise original marks awarded to every candidate in the Internal assessment of Part B Practicum and Part A Theory Component as per the format provided by the university at the Semester end which will be scrutinized by the Coordination Committee appointed as under **0.5177**

For the purpose of co-ordination of Internal Assessment in **Part A & Part B** there shall be a Coordination Committee consisting of:

- a. Chairman Board of Studies in Education.
- b. Chairperson, B.Ed. Examination of the concerned year.
- d. Two Principals, who are not the members of the Board of Studies in Education nominated every year by the Chairman of the B.O.S. in Education Three members of Board of Studies in Education who are not included in the above categories, nominated every year by the Chairman of the Board of Studies of Education. The committee shall go through Internal Assessment marks and grades awarded to students of different Colleges of Education at the end of each Semester. If any discrepancy is found in the standard of marking and/or grading by college, the Principal concerned would be required to accordingly modify the marks as per the directions given by the Coordination Committee. The Committee is authorized to check all the internal work of the students of all the College to verify the marks awarded by the College and make the necessary changes wherever required.

ATKT (Allowed to Keep Term)

A student shall be allowed to keep terms for Year II irrespective of number of heads of failure in the Year I. The result of Year II shall be kept in abeyance until the student passes each of the courses in **Part A & Part B** for Year I & Year II.

The performance of the student shall be evaluated in two parts in each semester through internal assessment and external assessment:

1. Internal assessment by way of continuous evaluation of the course areas of Practicum and Theory (Part A and Part B) as envisaged in the credit based system by way of participation of students in various Internal Assessment work per semester of the B.Ed. programme.

2. Semester End Assessments by way of assessing the performance of the student in the semester end theory / written examination.

i A candidate who has completed 2 Years of the B.Ed. Degree Examination but who has either not appeared for **'Theory Component'** (Part A), will be permitted at his/her option to carry forward the grade obtained in **'Practicum'** (Part B) to **two subsequent semester** examination. The candidate will appear only for the course/s he/she has failed. Candidates exercising this option shall be eligible for the grade.

ii. A candidate who **has passed in 'Theory'** (Part A) but has not completed **or failed in 'Practicum'** (Part B) will be permitted at his/her option to carry forward the marks obtained in **'Theory'** to **two subsequent semester** examination. The candidate is required to revise his

grade in the 'Practicum' (Part B) only in areas he / she has not completed or failed. Candidate exercising this option shall be eligible for the grade.

iii A candidate who fails in 'Theory' (Part A) and fails in 'Practicum' (and Part B), will be required to put in 50% attendance in the subsequent year at the College from which he appeared for the University Examination and completes the work of 'Practicum' (Part B) in which he /she has failed and reappears in the theory course of 'Theory'(Part A).

Note: If a candidate gets less than 2 grade points in either Semester – I or Semester – II, he/she will be declared 'Fail' in spite of the total grade being 4 or more for that year. If a candidate gets less than 2 grade points in either Semester – III or Semester – IV, he/she will be declared 'Fail' in spite of the total grade being 4 or more for that year.

Duration of the examination (Theory) – Written exam will be of Two and a half Hours duration for 70 marks for the given Question Paper Pattern.

☒ For core courses out of 9 questions answer any 5 and question 9 is compulsory which is short notes (any 4)

☒ For courses with sections the pattern will be such that in each section attempt any three from five questions and a question on short notes (any 1) which is compulsory.

