

ANJUMAN-I-ISLAM'S
(AKBAR PEERBHOY COLLEGE OF EDUCATION)

Plot No. 15, Sector 10/A, Vashi , Navi Mumbai – 400 703.
022 27801214/ 2780 0169

MEETING MINUTES

Meeting Date: 01.01.2020

Meeting Location: College Office

Approval: Dr. Asma Shaikh, Principal

Signature:

Recorded By: Ms. Gulshan, Clerk

Signature:

انجمن اسلام

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1. ATTENDANCE:

Sr. No	Name of members	Designation	Present
1.	Mr. Moiz Miyajiwala	Hon. Treasurer, AI, Chairperson, CDC	Yes
2.	Mr. Burhan Harris	Hon. Executive Chairman, BINM, Member, CDC	Yes
3.	Mr. Ali Shamshi	Member, CDC	No
4.	Mr. Iqbal Kaware	Member, CDC	Yes
5.	Mrs. Zainbunissa	Member, CDC	Yes
6.	Dr. Abdul Razak Honnutagi	Member, CDC	Yes
7.	Dr. Asma Shaikh	Principal, Ex- Official	Yes
8.	Mrs. Fatema Q. Saleem	Member (Rep. Teaching Staff)	Yes
9.	Mr. M. Qamar Saleem	Member (Rep. Teaching Staff)	Yes
10.	Dr. Supriya Deka	Member (Rep. Teaching Staff)	Yes
11.	Mrs. Hoorjahan Hasan	Member (Rep. Teaching Staff)	Yes
12.	Mr. Salim Javed	Member (Rep. Non Teaching Staff)	Yes
13.	Ms. Tazmeen	Member (Rep. Student Council)	Yes

2. **MEETING LOCATION :** College Office

3. **MEETING START**

Meeting Started: < 03.00 p.m

Meeting Minutes Recorded By: Sayyed Gulshan

4. **AGENDA**

Meeting began with Qirat -e- Quran by Mr. M. Qamar Saleem sir.

1. **Confirming the Minutes of the last meeting held**

2. **Executive Summary: Mentioned with**

Mission, vision and values direct the Institution's work in 2019-20.

3. Achievements and Progress discussed by the Principal.

Sr. No.	EVENTS	DISCRIPTION
1.	Seminar Proceeding Book & E - Book	Our second seminar proceeding ISBN Book: 978 - 93 - 88316 - 54 - 5 "We are teaching, Are they Learning" released at Anjuman-I-Islam, CST, Head Office, Mumbai by Hon. President Dr. Zahir I. Kazi, Anjuman-I-Islam.
2.	Organized Panel	Organized Panel Discussion on the Theme "Hindi Basha Ke Sanrakshan Mai" on the occasion of Hindi Divas - 14 th

	Discussion on the Occasion of Hindi Divas	September, 2019. College Participated in Panel Discussion: Oriental B.Ed college, H.B.B.Ed. College & S.K College of Education.
3.	National Level Workshop Cum Seminar	One Day Workshop on Enhancing Professional Skills among Support Personnel of Anjuman-i-Islam's Institutions: 16 th September, 2019.
4.	Workshop under the Banner: Plastic Waste Free Campaign	Workshop under the Banner: Plastic Waste Free Campaign (Swachhata Hi Seva 2019) in collaboration with AI's A.A. Khatkhatay Secondary School – 23 th September, 2019.
5.	150th Birth Anniversary of Mahatma Gandhi Ji	150th Birth Anniversary of Mahatma Gandhi Ji: 01 st October, 2019. 2. ESSAY COMPETITION: Teaching of Gandhi Ji. 3. YOGA TRAINING: SUWAST BHARAT 4. LEARNING BASED TEACHING
6.	One Week Sensitization on the occasion of World Dyslexia Awareness Week	One Week Sensitization Sessions & Workshops on the occasion of World Dyslexia Awareness Week at AIAPCE in collaboration Maharashtra Dyslexia Association and Anjuman-i-Islam Group of Schools: 30 th September to 6 th October 2019
7.	Organized Workshops for Students	Sexual Harassment in Indian Context, Role of Educators (Teachers) in taking Care of Mental Health of Students & Seminars Presentation on Knowledge and Curriculum: 10 th to 23 rd October, 2019.
8.	15Days Residential Training Programme for Madarsa Teachers	Organized 15 Days Residential Training Programme in Mumbai for Madarsa Teachers of Western and Southern Regions in collaboration with Maulana Azad Education Foundation at Anjuman-I-Islam, Head Office Campus, CST, November, 2019.

9.	Conducted Workshop (A.Y. 2019 - 20)	<ul style="list-style-type: none"> ▪ Practice teaching workshop. ▪ Co-teaching workshop. ▪ Experiential Learning ▪ Yuva Mahiti App, University of Mumbai. ▪ Micro Teaching – Questioning, Explanation, Illustration. ▪ Simulated Teaching – CAM, Games, Role Play. ▪ Lesson Plan on new techniques – Co teaching, Theme Based Teaching. ▪ Professional Growth\ ▪ Maxims of teaching ▪ Correlation ▪ Principles of teaching ▪ Unit Test
10.	Refresher Course	<p>Organized our 14th Inservice Teachers Training Programme Refresher Course on the theme “Teachers Actions and Reflections” at our B.ED. from 6th to 10th January, 2020.</p> <p>TOPICS COVERED:</p> <ul style="list-style-type: none"> • Engagement, Empathy and Empowerment for Learner. • Teacher and Teacher preparation. • The Biggest trend in Teaching Today Learner’s learn Better When... • Biggest Challenges to Digital Learning. • Effective Strategies for Classroom Communication. • Learning Situations: Children needs. • Classroom Learning and Self Learning. • Learners’ Assessment Result analysis. • Equitable Practices: Elevate Everyone. • Panel discussion: Social Emotional Learning and Identity Problems. • Assessment and Test.
11.	Innovative Practices	<ol style="list-style-type: none"> 1 Established Eco Friendly Campus – Ban on Use of Plastic Bags, Tree Plantation. 2 Spread A Smile Campaign 3 E- Waste Management contributed at A. A. Khatkhatay School. 4 Wellness Activity
12.	Extension Activity	<p>One Week Community Work carried out by our F.Y. B.ED. Students at Different NGO’s : Nai Soch Samajik Sansatha & Vatsalya Trust Mumbai : November, 2019</p> <p>Organized Awareness Rally on Population Education Club (PEC) and National Institute of Open Learning (NIOS) under Extension Activity, DLLE.</p> <p>Organized Rally on Plastic Waste Free Environment</p> <p>Participated in Udaan Festival Organized by University of Mumbai.</p>

		Extension Work - Population Education Club and National Institute of Open Learning (NIOS) – Project EPC - Workshop for activity at M.C.T College
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STAFF ACHIEVEMENTS:

Teaching and Non. Teaching Staff took part in the Webinar, Orientation Programme, Publication work, Faculty Development programmes, etc.

Mr. Moiz Miyajiwala, Hon. Treasurer, AI, suggested preparing the budget with help of Mr. Zubair, CAO, AI. Mr. Burhan Harris, Hon. Exec. Chairman, BINM, advised to focused on Admission with the support of Kalsekar Campus.

3. MEETING ENDED WITH A VOTE OF THANKS TO THE CHAIR DONE

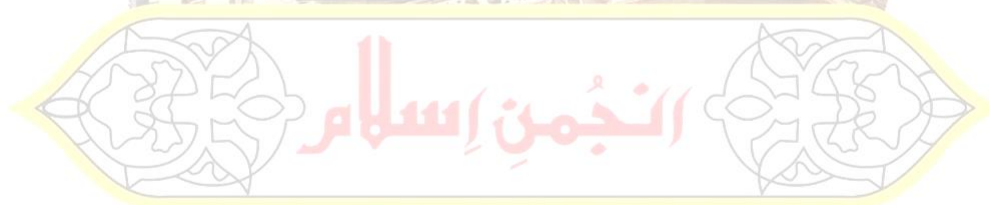
Meeting Ended: < 04.30 P.M.>

Asma

Burhan

Minutes Recorded By: Dr. Asma Shaikh

Minutes Approved By: Burhan Harris



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