

ANJUMAN-I-ISLAM'S
(AKBAR PEERBHOY COLLEGE OF EDUCATION)

Plot No. 15, Sector 10/A, Vashi , Navi Mumbai – 400 703.
022 27801214/ 2780 0169


MEETING MINUTES

Meeting Date: 12th July, 2016

Meeting Location: Zoom meeting

Approval: Dr. Asma Shaikh

Signature:


PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Recorded By: Mrs A. Fatema Q. Saleem

Associate professor AIAPCE and IQAC Coordinator

Signature:



1. ATTENDANCE:

1. Mr. Burhan Harris. : Hon. Executive Chairman, BINM
Chairperson, IQAC
2. Dr. Asma Shaikh : Principal, AIAPCE
Member , IQAC
3. Dr. Razak Honnutagi : Director, AIKTC & ARKP
Member, IQAC
4. Mrs. Zulekha Siddiqui : H.M., AI's A. Khatakhatay Secondary School
Member, IQAC
5. Mrs. A. Fatema Q. Saleem : Assoc. Prof., AIAPCE & IQAC Coordinator
6. Mr. Mohd. Qamar Saleem : Assoc. Prof., AIAPCE
Member, IQAC (Rep. Teaching Staff)
7. Dr. Supriya Deka : Assoc. Prof., AIAPCE
Member, IQAC (Rep. Teaching Staff)
8. Mrs. Hoorjahan Hasan : Assoc. Prof., AIAPCE
9. Ms. Rahiya Baig : H.M., AI's A. Khatakhatay Primary School
Member, IQAC (Rep. Alumni)
10. Ms. Raein Sadiya : Member (Rep. Student Council)

2. MEETING LOCATION

PRINCIPAL OFFICE, AIAPCE

3. MEETING START

Meeting Started: 03.30

Meeting Minutes Recorded By: Mrs A. Fatema Q. Saleem

Agenda:**Admission**

we could not fill the intake capacity of 100 students this academic year since the bed program has now become a 2 year program that resulting in additional fees and expenses. We have decided to focus on educative perspective education about the change pattern and the attendance rules and regulations.

Library

A long with textbooks in keeping with the new syllabus Internet facilities were also introduced in the library software programme like Urdu translation Hindi translation and online books were also made available in library.

Practice teaching

We Provided schools which had agreed to permit our college to complete the practicum with information regarding shadowing, Co teaching and peer teaching. he practice teaching in charge personally met the headmistress of

various schools to explain how the college intended to complete the requirement of the curriculum.

Transaction of course

In keeping with the changing in the curriculum teachers of various subject introduced different teaching strategies during the transition of the course.

Community and extension project

The following activities conducted during the academic year 2016-2017.

Street play on beti bachao beti padhao also rally on beti bachao beti padhao .literacy awareness programme on health and hygiene banking awareness. Also we conducted survey and counselling on literacy. one week survey conducted on railway information between 12 to 18 November 2016 .Conducting survey on status of women. We organise rally on women violence at ram tanu Nagar turbe . We visited to adrawardh old age home at koparkhairane between 7 November to 12th November 2016 and resource room at disabled children school vashi.

Cocurricular activities

The following cocurricular activities were conducted during the academic year

Independence Day, Gandhi Jayanti, reading day, students day ,samvidhan Divas, Diwali celebration, Maths day ,Christmas Day, Marathi Divas and Women's Day. We organised Quiz on APJ Kalam, Science day, Mahatma Gandhi, Chart making and card making . We organised exhibition on best out of waste. Student presented documentary film English vinglish and then analysis done. There were 14 students for book review .Reflective journal maintained ,Lesson plan prepared on listening speaking reading and writing team teaching and experiential teaching correlation and constructive approach and concept mapping .Report of scientist contribution submitted .student presented the biography of the Mahatma Gandhi ,Ravindranath Tagore ,John Dewey, and Plato .Student Prepared learning resource for multicultural society. We also organised food festival. Student done paper presentation on rights and duties of the Indian citizens. Student participated in the coffee with VC on the topic all aspects of education scenario and future prospectus in person student also present participated in the seminar on guidance for competitive exam under the guidance of Mr Tukaram Munde municipal commissioner.

Seminar

A national seminar towards excellence in teacher education was conducted in collaboration with the Manjeera charitable trust College of education on 6th August 2016. Seminar was attended by 40 number of participants.

Refresher course

11 in service teachers training programme on the theme dimensions of Wellness was held between 13 to 18 April 2017 and was attended by participant 24

Collaboration

The workshops in the subject area of enhancement of professional development proficiency were organised on the topic reading and reflection ,dance and drama in collaboration with the oriental College of education and MC T College of education.

Publication

Proceeding of the seminar held on the topic nurturing learner autonomy was published along with its ISBN in digital format.

ICT lab

30 numbers of computers were purchased to establish the ICT laboratory.

Sports

The college hosted district level sports for bed colleges between 3rd and 4th February 2017. And there were 520 participant .

Eco friendly campus

The students were encouraged to avoid using plastic and thermocol while making the teaching aids as also in daily life .Posters and literatures banning the use of plastic and thermocol were displayed throughout the campus to act as both a reminder and deterrent.


Preparation of Proposed LIC visit in the coming year.

Admission Strategies

It was decided to distribute handbills detailing the requirement for admission to B. Ed degree programme for the academic year 17-18 as insert in mainstream newspapers at mosque at major railway station and through the academic counsellor of degree college at the undergraduate level. Hey banners and posters detailing the admission process will be designed and displayed at the Anjuman HO aikt panel ,the modern and icl college vashi ,the Maharashtra college and aipc and commerce at Mumbai central , the contact centre of IGNOU, Maulana Azad Open University, YCMOU and Madurai Kamaraj Open University. Banners and posters will also be displayed cooperating practice teaching school across kurla ,bandra, vashi, balllasis road ,Govandi, Ghatkopar. Orientation .as well as group counselling for perspective students will be conducted assisting in filling the online bed cet form will be made available. A register dedicated to enquiries about admission will be maintained and all calls will be followed up without delayed. The aluminium wheel also be used to disseminate information both about the course and the cet exam. Along with all these majors advertisement in newspaper will appear in the sustained manner.

Proposal of New courses Short term training Programme to be sent to Management .

Meeting Ended: < 5.30 P.M.>



PRINCIPAL
ANJUMAN-I-ISLAM'S
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Minutes Recorded By: Mrs. A.Fatema Q.
Saleem (I.Q.A.C Coordinator)
(Signature)

Minutes Approved By: Dr. Asma Shaikh
(Principal)

