

ANJUMAN-I-ISLAM'S
(AKBAR PEERBHOY COLLEGE OF EDUCATION)

Plot No. 15, Sector 10/A, Vashi , Navi Mumbai – 400 703.
022 27801214/ 2780 0169

MEETING MINUTES

Meeting Date: 16.05.2022

Meeting Location: Principal Office

Approval: [Dr. Asma Shaikh](#)

Signature: 

PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Recorded By: Mrs Hoor Jahan Hasan
[Associate professor AIAPCE and IQAC Coordinator](#)

Signature:



1. ATTENDANCE:

- 1 Mr. Burhan Harris. : Hon. Executive Chairman, BINM
Chairperson, IQAC
- 2 Dr. Asma Shaikh : Principal, AIAPCE
Member, IQAC
- 3 Dr. Razak Honnutagi : Director, AIKTC & ARKP
Member, IQAC
- 4 Mrs. Zulekha Siddiqui : H.M., Al's A. Khatakhatay Secondary School
Member, IQAC
- 5 Mrs. Hoorjahan Hasan : Assoc. Prof., AIAPCE
IQAC Coordinator
- 6 Dr. Supriya Deka : Assoc. Prof., AIAPCE
Member, (Rep. Teaching Staff)
7. Mr. Inamullah Ameerullah : Assist. Prof., AIAPCE
Member, (Rep. Teaching Staff)
8. Mrs. Rahiya Baig : H.M., Al's A. Khatakhatay Primary School
Member, IQAC (Rep. Alumni)
9. Mr. Maqbool Ahmed : Member (Stakeholder)
10. Ms. Shaikh Shermeen : Member (Rep. Student Council)

2. MEETING LOCATION

Principal Office

3. MEETING START

Meeting Started: 02.00 pm

Meeting Minutes Recorded By: Mrs Hoor Hasan

4. AGENDA

1. NAAC 7 CRITERIA.

CRITERION I - CURRICULAR ASPECTS

CRITERION II - TEACHING-LEARNING AND EVALUATION

CRITERION III - RESEARCH AND OUTREACH ACTIVITIES

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

CRITERION V - STUDENT SUPPORT AND PROGRESSION

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

CRITERION I - CURRICULAR ASPECTS

Curriculum transaction of B.Ed. under Affiliation of the Mumbai University completed successfully covering all the workshops seminars, cocurricular activities, FDPs and Project based course core course, elective course and interdisciplinary course in line with the needs of student teachers and global society.

CRITERION II - TEACHING-LEARNING AND EVALUATION

The diverse needs of students was strengthened via Tutorial and Remedial program, , Mentor group, reflective & participatory practices in practice teaching, ICT in teaching learning practices, blended learning, brain storming, skill development self-study, repository of institutional study materials. Innovations in practice teaching, content enrichment programs, flexibility in assessment and evaluation.

CRITERION III - RESEARCH AND OUTREACH ACTIVITIES

In this field not much work done except publication and participation in the national seminar.

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

An overhaul of existing infrastructure was done. For the academic year 2021-2022, the college carried out the following: modifications • Made the campus green by tree plantation and maintain greenery around the campus. Repair and updated maintenance of the entire campus especially with reference to – • Toilet facilities for both boys and girls • Created comfortable learning environment for students including smart boards. • Created comfortable working environment and office renovation work still pending.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

During the academic year 2021-2022- • On line library resources were set up and enhanced so as to provide support to students during pandemic • Taken online submission of assignments, online exams • Strengthened the placement cell involving a greater number of schools and campus placements were conducted. • Provided opportunities for holistic development of the students through curricular and cocurricular activities within the college and outside. • Initiated several add on certificate programmes that enabled enhancement of students' skills or knowledge as a teacher. • Conducted workshops for professional development of students to increase their employability. • Engaged college alumni in supporting students academically as well as cocurricular activities.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

Strengthening of performance appraisal mechanism and feedback via online mechanism was done which also Included SWOT analysis for quality up gradation. System and procedure newly formulated and display on notice board.

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

For the current academic year 2021-2022, the college accomplished the following: • Strengthening of IQAC and expanding to bring in more stakeholders - management and student representatives. Had regular meetings. Shared perspective plan with Management. Involved all faculty members for key IQAC meetings. • Provided diverse activities to sensitize students to learn about inclusion. • Integrated the core values to improve student quality and contribute to national development. • Reported good practices of various departments and shared them in staff meetings • Held periodic review meetings and feedback sessions for sharing successes/failures. • Improvised feedback mechanism from shareholders and worked towards implementing the feedback.

Any Other Matter: It was discussed in the College Development Committee 19.12.2020 to conduct teachers training programme. Related to this Principal asked Dr. Supriya Deka, Assoc. Prof., to arrange teachers training programme for Ideal Society School, Rabodi, as it was requested by Ismail Nerekar, Management of Ideal School in new academic year 2021 – 22.

Meeting Ended: < 04.00 P.M.>



Asma

H. Hasan

PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Minutes Recorded By: Hoor Jahan Hasan
(I.Q.A.C Coordinator)

Minutes Approved By: Dr. Asma Shaikh
(Principal)