



Anjuman-I-Islam's AKBAR PEERBHOY COLLEGE OF EDUCATION

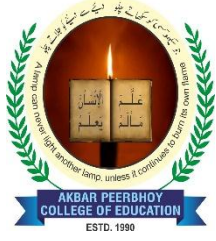
Plot No.15, Sector 10A, Vashi, Navi Mumbai-400703

Tel: 2780 1214 / 2780 0169

NCTE CODE: 113040 (Affiliated to University of Mumbai)

E-mail : principal@akbarpeerbhoyvashi.org / info@akbarpeerbhoyvashi.org

URL : www.akbarpeerbhoyvashi.org



DVV CLARIFICATION Academic Year 2022-23

1.1.2

At the institution level, the curriculum planning and adoption are a collaborative effort;
Indicate the persons involved in the curriculum planning process during the last completed academic year

1. Faculty of the institution
2. Head/Principal of the institution
3. Schools including Practice teaching schools
4. Employers
5. Students
6. Alumni

Response:

1. College Development Committee Meeting
2. Staff Meeting
3. Internal Quality Assurance CELL Meeting
4. Alumni Meeting
5. Student Council Meeting
6. Meeting with Practice Teaching School

(Notices, Minutes, list of members and Action attached of the above).



Asma Shaikh

(Dr. Mrs. Asma Shaikh)

PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education



Anjuman-I-Islam's

AKBAR PEERBHOY COLLEGE OF EDUCATION

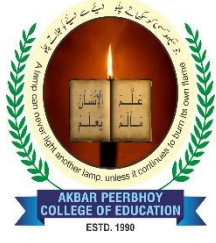
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AIAPCE/ /CDC/2022-23

College Development Committee Members:

Sr. No	Name of members	Designation
1.	Dr. Zahir I.Kazi	Hon. President, Anjuman-i-islam
2	Mr.G.A.R. Shaikh	Hon. Gen. Secretary, Anjuman-i-islam, Member, CDC
3	Mr. Moiz Miyajiwala	Hon. Treasurer, Anjuman-I-Islam, Ex Officio Chairperson, CDC
4	Mr. Burhan Harris	Hon. Executive Chairman, BINM, Member, CDC
5	Mr. Ali Shamshi	Member, CDC
6	Mr. Iqbal Kaware	Member, CDC
7	Mrs. Zaibunnisa Bakerywala	Member, CDC
8	Dr. Abdul Razak Honnutagi	Member, CDC
9	Dr.(Mrs)Asma Shaikh	Member Secretary
10	Dr. Supriya Deka	Member (Rep. Teaching Staff)
11	Mrs. Hoorjahan Hasan	IQAC Coordinator (Rep. Teaching Staff)
12	Mrs. Rahiya Baig	Member, CDC, Alumni
13	Mr. Salim Javed	Member (Rep. Teaching Staff)

Asma Shaikh

PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education





Anjuman-I-Islam's

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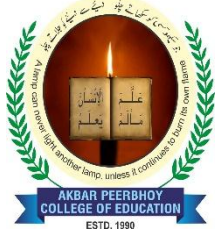
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AIAPCE/ IQAC /2022-23

IQAC Members

Coordinator Members:

- Mr. Burhan Harris : Hon. Executive Chairman, BINM Chairperson, IQAC
- Dr. Asma Shaikh : Principal, AIAPCE & IQAC Member
- Dr. Razzak Honnutagi : Director AIKTC & ARKP, Member IQAC
- Mrs. Zulekha Siddiqui : H.M AI's AAK Secondary School, Member IQAC
- Dr. Supriya Deka : Asso. Prof., AIAPCE & Member IQAC
(Rep. Teaching Staff)
- Mrs. Hoor Jahan Hasan : Asso. Prof., AIAPCE & Coordinator IQAC
(Rep. Teaching Staff)
- Mrs. Rahiya Baig : H.M. AI's AAK Primary School, Member IQAC
(Rep. Alumni)
- Mrs. Bassam Shaikh : Member, Stakeholder, IQAC
- Ms. Shaikh Arshiya : Member IQAC (Rep. Student Council)


PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education





Anjuman-I-Islam's

AKBAR PEERBHOY COLLEGE OF EDUCATION

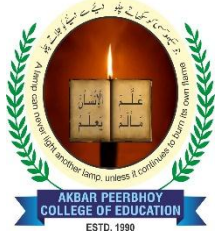
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AIAPCE/ /Staff /2022-23

Staff Members

Members:

1.Dr. Asma Shaikh	Principal
2.Dr. Supriya Deka	Assoc. Prof
3.Mrs. Hoorjahan Hasan	Assoc. Prof
4.Dr. Shireen A. Patel	Asst. Prof
5.Dr. Fouzia Khanam	Asst. Prof
6.Dr. Rubina Shaikh	Asst. Prof
7.Dr. Pratima Sabde	Asst. Prof
8.Dr. Shumaila Siddique	Asst. Prof
9.Ms. Rashmi S. Sagvekar	Librarian
10.Mr. Javed S. Ansari	Accountant
11.Ms. Gulshan Sayyed	Clerk
12.Mr. Junaid M.Khan	Clerk
13.Gopal Prasad	Peon


PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education





Anjuman-I-Islam's

AKBAR PEERBHOY COLLEGE OF EDUCATION

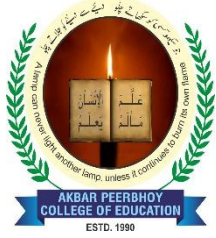
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URL : www.akbarpeerbhoyvashi.org



AIAPCE/ /Student Council /2022-23

Student Council Members

Particulars	Names
Principal	Dr.(Mrs)Asma Shaikh
Convener	Dr. Shireen A. Patel
IQAC Coordinator	Mrs. Hoorjahan Hasan
President	Arshiya Shaikh
General secretary	Ayesha Golandaz
Co-Curricular activities incharge	Simrah kausar & Ruhee Shaikh
Decor incharge	Misbah Ghazi & Iqra Shaikh
Correspondence incharge	Zubiya Shaikh
Assembly incharge	Urja Murlidharan
Hospitality incharge	Tasneem Shaikh

PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education





Anjuman-I-Islam's AKBAR PEERBHOY COLLEGE OF EDUCATION

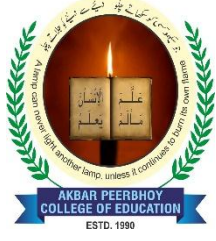
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AIAPCE/ /Student Council /2022-23

Practice Teaching

Sr. No.	Name of Schools
1.	Anjuman- I-Islam Mustufa Fakh High School, (Urdu Medium), Turhe, Navi Mumbai
2.	Awami Girls High School & Jr. College, Govandi, Mumbai 400 043.
3.	A.A. Khatkhatay High School Vashi, Navi Mumbai.
4.	Allana English School, CST
5.	Allana Girls Kurla School
6.	Sai Holy Faith School
7.	Sacred Heart School

Aswast

PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education





ANJUMAN-I-ISLAM'S AKBAR PEERBHOY COLLEGE OF EDUCATION

Alumni Association

Soc. Reg. Act, 1860 :- Maharashtra/409-03/Thane dt. 23.04.2003
Public Trust Act, 1950:- F/11885/Thane dt. 30.06.2003



DR. ASMA SHAIKH

Chief Patron, Alumni Association
Principal - AIAPCE

MR. MOHAMMED WASEEM SHAIKH

President, Alumni Association

MRS. RAHIYA BAIG

General Secretary, Alumni Association

Mr. Azeem Durrani

Vice President

Mr. Mohammed Arif Khan

Vice President

Mr. Asrar Khan

Secretary

Mr. Rajesh Yadav

Joint Secretary

Mr. Riyazuddin Shaikh

Treasurer

Mrs. Preeti Nair

Executive Member

Mr. Abdus Samad Khan

Executive Member

Mrs. Shermeen Syed

Executive Member

Mr. Abdul Qadir Kachchi

Executive Member

Mr. Mohammed Azfar Usmani

Executive Member

Mr. Muhammed Qamar Saleem

Executive Member
(Teaching Staff)

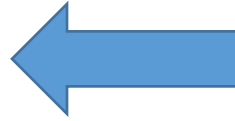
Press & Publicity Committee :

Mr. Rizwan Khan

Mrs. Shama Tarapurwala

Mr. Aejaz Khan

Mrs. Fathima Shaikh



Alumni Members



Plot No. 15, Sector 10A, Vashi, Navi Mumbai – 400 703.
Tel. No. : 022 – 27801214 / 27800169 • Website : www.akbarpeerbhoyvashi.org

alumniassociation.aiapce@gmail.com • AnjumanIslam AlumniAssociation • @aiapce



Anjuman-I-Islam's

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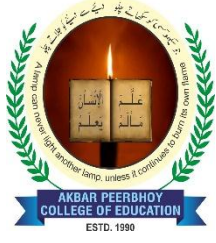
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AIAPCE/ /CDC/2022-23

June 17, 2022

A meeting of College Development Committee of Anjuman I islam's Akbar Peerbhoy College of Education , Vashi Navi Mumbai 400703 will be held on **24th June, 2022** at 3.30 pm at Conference Hall, Head Office, CST.

Agenda:

1. Confirming the minutes of last meeting held
2. Admission
3. Workshops
4. In service Teachers Training Programme
5. Certificate Course

(Dr. Mrs. Asma Shaikh)

PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Members:

Sr. No	Name of members	Designation
1.	Dr. Zahir I.Kazi	Hon. President, Anjuman-i-islam
1	Mr.G.A.R. Shaikh	Hon. Gen. Secretary, Anjuman-i-islam, Member, CDC
2	Mr. Moiz Miyajiwala	Hon. Treasurer, Anjuman-I-Islam, Ex Officio Chairperson, CDC
3	Mr. Burhan Harris	Hon. Executive Chairman, BINM, Member, CDC
4	Mr. Ali Shamshi	Member, CDC
5	Mr. Iqbal Kaware	Member, CDC
6	Mrs. Zaibunnisa Bakerywala	Member, CDC
7	Dr. Abdul Razak Honnutagi	Member, CDC
8	Dr.(Mrs)Asma Shaikh	Member Secretary
9	Dr. Supriya Deka	Member (Rep. Teaching Staff)
10	Mrs. Hoorjahan Hasan	IQAC Coordinator (Rep. Teaching Staff)
11	Mrs. Rahiya Baig	Member, CDC, Alumni
12	Mr. Salim Javed	Member (Rep. Teaching Staff)



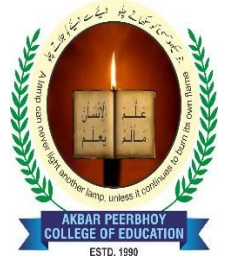
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Plot No.15, Sector10A, Vashi, Navi Mumbai - 400703

Tel:27801214/27800169

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E-mail: principal@akbarpeerbhoyvashi.org/info@akbarpeerbhoyvashi.org



AIAPCE/IQAC/2023-24

July 22, 2022

INTERNAL QUALITY ASSURANCE CELL MEETING

A meeting of the **Internal Quality Assurance Cell (IQAC)** of **Anjuman-I-Islam's Akbar Peerbhoy College of Education**, Vashi, Navi Mumbai 400703, has been scheduled on **30th July, 2022 at 03.30 p.m. at Principal Office.**

Agenda of the Meeting:

1. Confirming the minutes of last meeting held dated 16.05.2023
2. Admissions
3. Workshops
4. 16th Inservice teachers training Programme
5. Certificate Course
6. Any other matter with the permission of chair

All are requested to kindly attend.

Mrs. Hoorjahan Hasan
Faculty & IQAC Coordinator

Dr. Asma Shaikh
PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Coordinator Members:

- Mr. Burhan Harris : Hon. Executive Chairman, BINM Chairperson, IQAC
- Dr. Asma Shaikh : Principal, AIAPCE & IQAC Member
- Dr. Razzak Honnutagi : Director AIKTC & ARKP, Member IQAC
- Mrs. Zulekha Siddiqui : H.M AI's AAK Secondary School, Member IQAC
- Dr. Supriya Deka : Asso. Prof., AIAPCE & Member IQAC
(Rep. Teaching Staff)
- Mrs. Hoor Jahan Hasan : Asso. Prof., AIAPCE & Coordinator IQAC
(Rep. Teaching Staff)
- Mrs. Rahiya Baig : H.M. AI's AAK Primary School, Member IQAC
(Rep. Alumni)
- Mrs. Bassam Shaikh : Member, Stakeholder, IQAC
- Ms. Shaikh Arshiya : Member IQAC (Rep. Student Council)



Anjuman-I-Islam's

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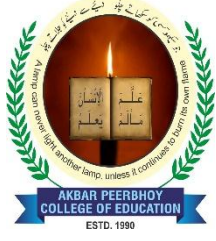
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AIAPCE/ /Staff Meeting/2022-23

November 12, 2022

A staff meeting is scheduled on 15.11.2022 at Principal Office at 02.30 pm.

Agenda:

1. NAAC
2. Admission 2022 – 24.

(Dr. Mrs. Asma Shaikh)

PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Members:

1.Dr. Supriya Deka	Assoc. Prof
2.Mrs. Hoorjahan Hasan	Assoc. Prof
3.Dr. Shireen A. Patel	Asst. Prof
4.Dr. Fouzia Khanam	Asst. Prof
5.Dr. Rubina Shaikh	Asst. Prof
6.Dr. Pratima Sabde	Asst. Prof
7.Dr. Shumaila Siddique	Asst. Prof
8.Ms. Rashmi S. Sagvekar	Librarian
9.Mr. Javed S. Ansari	Accountant
10.Ms. Gulshan Sayyed	Clerk
11.Mr. Junaid M.Khan	Clerk
12.Gopal Prasad	Peon

ANJUMAN-I-ISLAM'S
(AKBAR PEERBHOY COLLEGE OF EDUCATION)

Plot No. 15, Sector 10/A, Vashi , Navi Mumbai – 400 703.
022 27801214/ 2780 0169

PRACTICE TEACHING MEETING MINUTES


Meeting Date: 16.11.2022

Meeting Location: **Zoom Platform**

Approval: Dr.Asma Shaikh

Signature: 

Recorded by: Mrs. Hoorjahan Hasan

Signature: 

ATTENDANCE :

Sr. No	Name of members	Designation	Present
1	Dr.(Mrs)Asma Shaikh	Principal	Yes
2	Dr. Supriya Deka	Faculty Member	Yes
3	Mrs. Hoorjahan Hasan	Faculty Member	Yes
4	Dr. Shireen A. Patel	Faculty Member	Yes
5	Dr. Fouzia Khanam	Faculty Member	Yes
6	Dr. Pratima Sabde	Faculty Member	Yes
7.	Mrs. Zulekha Siddiqui	HM, AAKESS	Yes
8.	Mrs. Rizwana Satare	HM,AIAES	Yes
9.	Mrs. Umme Salma	Principal, AIMFUHS	Yes
10.	Sr. Sharmila Fernandes	Sacred Heart School	Yes
12.	Mrs. Smita Sharma	HM, Sai Holy Faith	Yes

AGENDA :**Practice Teaching – Collaboration with School.**

Dr. Asma Shaikh, Principal, AIAPCE presented vote of thanks for the practice teaching.

1. Principal informed that National Council for Teacher Education (NCTE), New Education Policy, 2020 (NEP) and National Assessment and Accreditation Council (NAAC) emphasis on collaboration of activities, as collaboration is benefited for both the institution through sharing of Physical and Human Resources for the enhancement of quality work. It will greatly impact the outcome of organized activity. It's a worth taking a step ahead for wider collaboration towards Anjuman-i-Islam's Institutions and other than Anjuman-i-Islam.

Mrs. Hoorjahan Hasan, IQAC Coordinator & Associate Professor, AIAPCE, explained :

- Internship of Semester – II will be at the end of July , 2022, Semester – III in the month of November, 2022 and Semester – IV in the month of February, 2023.
- How to close tie up with collaborative activities, like engagement with community work, co teaching with school activity, teachers shadowing of school activity, theme lessons, observation of school activity.
- Further she requested to observe few lessons of student teachers and also requested to support in the action research work of students

- Meeting End Meeting Ended: < 5:00 pm >

Hasan

Asma
PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Minutes Recorded By:
(Mrs. Hoorjahan Hasan)

Minutes Approved By:
(Dr. Asma Shaikh)





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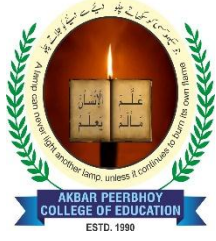
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AIAPCE/ /Student Council /2022-23

November 12, 2022

A student council meeting is scheduled on 26.11.2022 at Principal Office at 04.00 pm.

Agenda:

1. Spread a smile campaign
2. Celebration of days
3. NEP 2020 Seminar
4. Beautification of campus

(Dr. Mrs. Asma Shaikh)

PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Members:

Particulars	Name of the Students
Principal	Dr.(Mrs)Asma Shaikh
Convener	Dr. Shireen A. Patel
IQAC Coordinator	Mrs. Hoorjahan Hasan
President	Arshiya Shaikh
General secretary	Ayesha Golandaz
Co-Curricular activities incharge	Simrah kausar & Ruhee Shaikh
Decor incharge	Misbah Ghazi & Iqra Shaikh
Correspondence incharge	Zubiya Shaikh
Assembly incharge	Urja Murlidharan
Hospitality incharge	Tasneem Shaikh



ANJUMAN-I-ISLAM'S AKBAR PEERBHOY COLLEGE OF EDUCATION

Alumni Association

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Public Trust Act, 1950:- F/11885/Thane dt. 30.06.2003



DR. ASMA SHAIKH

Chief Patron, Alumni Association
Principal - AIAPCE

MR. MOHAMMED WASEEM SHAIKH

President, Alumni Association

MRS. RAHIYA BAIG

General Secretary, Alumni Association

Mr. Azeem Durrani

Vice President

Mr. Mohammed Arif Khan

Vice President

Mr. Asrar Khan

Secretary

Mr. Rajesh Yadav

Joint Secretary

Mr. Riyazuddin Shaikh

Treasurer

Mrs. Preeti Nair

Executive Member

Mr. Abdus Samad Khan

Executive Member

Mrs. Shermeen Syed

Executive Member

Mr. Abdul Qadir Kachchi

Executive Member

Mr. Mohammed Azfar Usmani

Executive Member

Mr. Muhammed Qamar Saleem

Executive Member
(Teaching Staff)

Press & Publicity Committee :

Mr. Rizwan Khan

Mrs. Shama Tarapurwala

Mr. Aejaz Khan

Mrs. Fathima Shaikh

20.12.2022

Alumni Association Meeting

There will be a meeting of Alumni Association Office Bearers at AIAPCE on 24.12.2022 at 4.00 p.m via Zoom Platform.

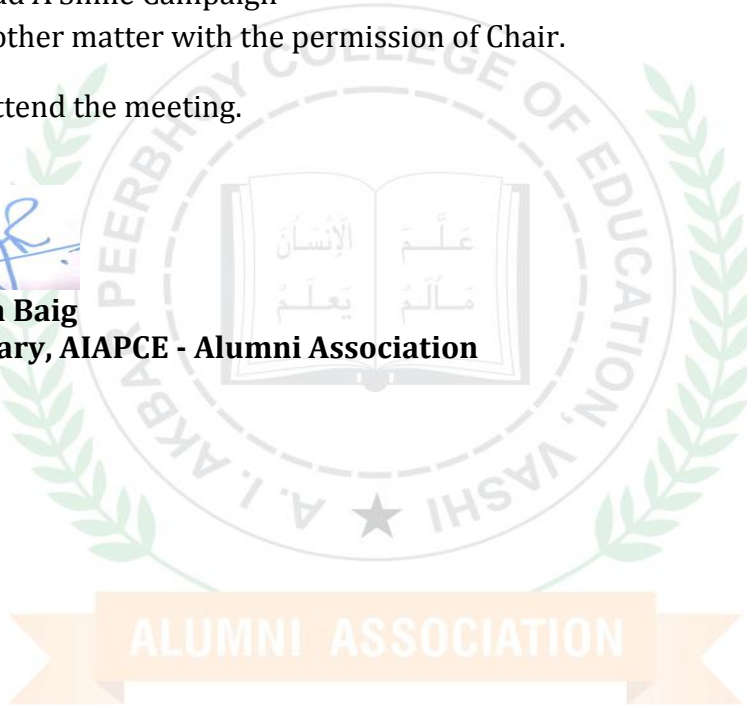
Agenda :

1. Review and confirmation of the last meeting held Admission
2. Alumni Reunion
3. Spread A Smile Campaign
4. Any other matter with the permission of Chair.

Kindly attend the meeting.

Mrs. Rahiya Baig

Gen. Secretary, AIAPCE - Alumni Association



ANJUMAN-I-ISLAM'S
(AKBAR PEERBHOY COLLEGE OF EDUCATION)

Plot No. 15, Sector 10/A, Vashi , Navi Mumbai – 400 703.
022 27801214/ 2780 0169

COLLEGE DEVELOPMENT COMMITTEE MEETING MINUTES

Meeting Date: **24th June, 2022**

Meeting Location: **Conference Hall, H.O., CST.**

Approval: **Mr. Moiz Miyajiwala, Hon. Treasurer**

Signature:



Recorded by: **Dr. Asma Shaikh, Principal, AIAPCE.**

Signature:



1. ATTENDANCE:

Sr. No	Name of members	Designation	Present
1.	Dr. Zahir I.Kazi	Hon. President, Anjuman-i-islam	Yes
2	Mr.G.A.R. Shaikh	Hon. Gen. Secretary, Anjuman-i-islam, Member, CDC	Online
3	Mr. Moiz Miyajiwala	Hon. Treasurer, Anjuman-I-Islam, Ex Officio Chairperson, CDC	Yes
4	Mr. Burhan Harris	Hon. Executive Chairman,BINM, Member, CDC	Yes
5	Mr. Ali Shamshi	Member,CDC	No
6	Mr. Iqbal Kaware	Member,CDC	Yes
7	Mrs. Zaibunnisa Bakerywala	Member,CDC	Yes
8	Dr. Abdul Razak Honnutagi	Member,CDC	No
9	Dr.(Mrs)Asma Shaikh	Member Secretary	Yes
10	Dr. Supriya Deka	Member (Rep. Teaching Staff)	Yes
11	Mrs. Hoorjahan Hasan	IQAC Coordinator (Rep. Teaching Staff)	Yes
12	Mrs. Rahiya Baig	Member, CDC, Alumni	Yes
13	Mr. Salim Javed	Member (Rep. Teaching Staff)	Yes

2. **MEETING LOCATION:** CONFERENCE HALL, H.O., CST.

3. MEETING START

Meeting Started: 4.53 p.m

Meeting Minutes Recorded By: Dr. Asma Shaikh, Principal, AIAPCE.

4. AGENDA

1. Confirming the minutes of last meeting held
2. Admission
3. Workshops
4. In service Teachers Training Programme
5. Certificate Course


1. Confirming the minutes of last meeting held.
Dr. Asma Shaikh, Principal, AIAPCE - Minutes read and confirmed by all the members.
2. Admissions
Principal informed that 72 candidates personally approach for enquires for admissions. Ms. Gulshan, Clerk, AIAPCE, explained each student about the procedure by distributing handbills of the college and Mr. Junaid guided to fill the Registration and CAP Form. Principal taking orientation programmes via zoom platform and guiding the procedures. Principal ensured that this year 100% admission will be done.
3. Workshops
Mrs. Hoorjahan Hasan, IQAC incharge finalized the workshop to be conducted throughout the academic year. Pre practice teaching workshops like Micro teaching skills, Simulated teaching,

Lesson Plan. During the practice teaching workshops like Innovative techniques, Experiential Learning, Concept mapping, Collaborative learning, etc.

4. 16th Inservice teachers training Programme
Chairman suggested before deciding the theme take meeting with Director, School Education, AI. Management appreciated the 16th Inservice teachers training programme.
5. Certificate Course
Principal informed that wellness – yoga, Soft Skills (Offline) during college hours and MS office Course (Online) to be continued after college hours.

Meeting ended with the vote of thanks to the chair.

Meeting Ended: < **06.30 P.M.**>


PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education



Minutes Recorded By: Dr. Asma Shaikh,
Principal, AIAPCE

Minutes Approved By:
(Mr. Moiz Miyajiwala, Hon. Treasurer)



ANJUMAN-I-ISLAM'S
(AKBAR PEERBHOY COLLEGE OF EDUCATION)

Plot No. 15, Sector 10/A, Vashi , Navi Mumbai – 400 703.
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IQAC MEETING MINUTES

Meeting Date: 30th July, 2022

Meeting Location: Principal Office

Approval: [Dr. Asma Shaikh](#)

Signature:



Recorded By: Mrs Hoor Jahan Hasan
[Associate professor AIAPCE and IQAC Coordinator](#)

Signature:



1. ATTENDANCE:

- 1 Mr. Burhan Harris. : Hon. Executive Chairman, BINM
Chairperson, IQAC
- 2 Dr. Asma Shaikh : Principal, AIAPCE
Member, IQAC
- 3 Dr. Razak Honnutagi : Director, AIKTC & ARKP
Member, IQAC
- 4 Mrs. Zulekha Siddiqui : H.M., Al's A. Khatakhatay Secondary School
Member, IQAC
- 5 Mrs. Hoorjahan Hasan : Assoc. Prof., AIAPCE
IQAC Coordinator
- 6 Dr. Supriya Deka : Assoc. Prof., AIAPCE
Member, (Rep. Teaching Staff)
7. Mrs. Rahiya Baig : H.M., Al's A. Khatakhatay Primary School
Member, IQAC (Rep. Alumni)
8. Mr. Shaikh Bassam :Member (Stakeholder)
9. Ms. Shaikh Arshiya : Member (Rep. Student Council)

2. MEETING LOCATION

Principal Office

3. MEETING START

Meeting Started: 03.30 pm

Meeting Minutes Recorded By: Mrs Hoor Hasan

4. AGENDA

1. Confirming the minutes of last meeting held dated 16.05.2023
Dr. Asma Shaikh, Principal, AIAPCE - Minutes read and confirmed by all the members.
2. Admissions
Principal informed that 72 candidates personally approach for enquires for admissions. Ms. Gulshan, Clerk, AIAPCE, explained each student about the procedure by distributing handbills of the college and Mr. Junaid guided to fill the Registration and CAP Form. Principal taking orientation programmes via zoom platform and guiding the procedures.
3. Workshops
Mrs. Hoorjahan Hasan, IQAC incharge finalized the workshop to be conducted throughout the academic year. Micro teaching skills, Lesson Plan Workshops, Innovative techniques, Experiential Learning, Concept mapping, Collaborative learning etc.
4. 16th Inservice teachers training Programme
Programme was attended by 66 teachers from Anjuman-i-Islam's Group of Schools. It was very much appreciated by the teachers. The outcome of the programme was : Strategy to improve classroom transactions and Strategies from personal Development.

5. Certificate Course

Principal informed that wellness – yoga, Soft Skills (Offline) during college hours and MS office Course (Online) to be continued after college hours.

Meeting ended with the vote of thanks to the chair.

Meeting Ended: < 04.30 P.M.>

Hasan

Asma
PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Minutes Recorded By: Hoor Jahan Hasan
(I.Q.A.C Coordinator)

Minutes Approved By: Dr. Asma Shaikh
(Principal)



ANJUMAN-I-ISLAM'S
(AKBAR PEERBHOY COLLEGE OF EDUCATION)

Plot No. 15, Sector 10/A, Vashi , Navi Mumbai – 400 703.
022 27801214/ 2780 0169

COLLEGE STAFF MEETING MINUTES

Meeting Date: **15.11.2022**

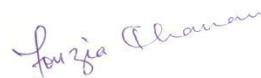
Meeting Location: **Principal's Chamber.**

Approval: **Dr.Asma Shaikh**

Signature: 

Recorded by: **Dr. Fouzia Khanam.**

Signature:



ATTENDANCE :

Sr. No	Name of members	Designation	Present
1	Dr.(Mrs)Asma Shaikh	Principal	Yes
2	Dr. Supriya Deka	Faculty Member	Yes
3	Mrs. Hoorjahan Hasan	Faculty Member	Yes
4	Dr. Shireen A. Patel	Faculty Member	Yes
5	Dr. Fouzia Khanam	Faculty Member	Yes
6	Dr. Pratima Sabde	Faculty Member	Yes
7	Mr. Ansari S. Javed	Faculty Member	Yes
8	Ms. Gulshan Sayyed	Faculty Member	Yes
9	Mr. Junaid Khan	Faculty Member	Yes

AGENDA :**1. NAAC & ADMISSION BATCH**

Principal initiated the meeting by highlighting some valid conclusions from the NAAC Conference held on 14th Nov at Kalina University.

The Admissions, examinations, planner, calendar and various activities shall be done according to the norms of the University of Mumbai, as we used to follow the process in earlier years.

The Principal appreciated the intention of Mrs. Hoor Hasan of contributing something good to the college before her retirement.

NAAC visit can be expected in year 2024 before the month of June, thus SSR has to be submitted before Jan 2024 to the NAAC.

Academic year 2019-20, 2020-21, 2021-22, 2022-23, 2023-24 has to be prepared for the last five years.

The NAAC process vividly described by the principal, SSR, Peer Visit etc. Staff expressed the difficulty in students satisfaction report.

Principal informed the previous work done by IQAC incharge regarding the procedure and format of submitting the report.

Regarding Admission, it was made sure that the total seat in admission must be filled i.e total intake must be 50.

Each every subjects must complete 40 lectures.

IQAC incharge has requested principal to visit Anjuman Islam's Kalsekar College of Education,

After the visit IQAC meeting date shall be finalised.

- Five Criteria was divide among the staff.

Criteria 1	Curriculum Aspects	Dr.Asma Shaikh
Criteria 2	Teaching , Learning& Evaluation	Dr. Supriya Deka
Criteria 3	Research, Innovation & Extension	Dr. Fouzia Khanam
Criteria 5	Student support and progression	Dr. Shireen Patel
Criteria 7	Institutional Values and best practces	Mrs.Hoor Hasan

- Criteria 4 and 6 are yet to be discussed.

DECISIONS :

- Supervised study and open book examinations will begin fir student support
- 28th Nov, there will be a visit of Nehru Science Center
- Practice teaching will begin from 21st Nov.
- From now, any workshop and activity must be recorded atleast for 4-5mins.
- Feedback/Evaluation to be provided
- Organization of Alumni Meet

Meeting End Meeting Ended: < 5:00 pm >

Fouzia Khanam

Asma Shaikh
PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Minutes Recorded By:
(Dr. Fouzia Khanam)

Minutes Approved By:
(Dr. Asma Shaikh)



ANJUMAN-I-ISLAM'S
(AKBAR PEERBHOY COLLEGE OF EDUCATION)

Plot No. 15, Sector 10/A, Vashi , Navi Mumbai – 400 703.
022 27801214/ 2780 0169

PRACTICE TEACHING MEETING MINUTES


Meeting Date: 16.11.2022

Meeting Location: **Zoom Platform**

Approval: Dr.Asma Shaikh

Signature: 

Recorded by: Mrs. Hoorjahan Hasan

Signature: 

ATTENDANCE :

Sr. No	Name of members	Designation	Present
1	Dr.(Mrs)Asma Shaikh	Principal	Yes
2	Dr. Supriya Deka	Faculty Member	Yes
3	Mrs. Hoorjahan Hasan	Faculty Member	Yes
4	Dr. Shireen A. Patel	Faculty Member	Yes
5	Dr. Fouzia Khanam	Faculty Member	Yes
6	Dr. Pratima Sabde	Faculty Member	Yes
7.	Mrs. Zulekha Siddiqui	HM, AAKESS	Yes
8.	Mrs. Rizwana Satare	HM,AIAES	Yes
9.	Mrs. Umme Salma	Principal, AIMFUHS	Yes
10.	Sr. Sharmila Fernandes	Sacred Heart School	Yes
12.	Mrs. Smita Sharma	HM, Sai Holy Faith	Yes

AGENDA :**Practice Teaching – Collaboration with School.**

Dr. Asma Shaikh, Principal, AIAPCE presented vote of thanks for the practice teaching.

1. Principal informed that National Council for Teacher Education (NCTE), New Education Policy, 2020 (NEP) and National Assessment and Accreditation Council (NAAC) emphasis on collaboration of activities, as collaboration is benefited for both the institution through sharing of Physical and Human Resources for the enhancement of quality work. It will greatly impact the outcome of organized activity. It's a worth taking a step ahead for wider collaboration towards Anjuman-i-Islam's Institutions and other than Anjuman-i-Islam.

Mrs. Hoorjahan Hasan, IQAC Coordinator & Associate Professor, AIAPCE, explained :

- Internship of Semester – II will be at the end of July , 2022, Semester – III in the month of November, 2022 and Semester – IV in the month of February, 2023.
- How to close tie up with collaborative activities, like engagement with community work, co teaching with school activity, teachers shadowing of school activity, theme lessons, observation of school activity.
- Further she requested to observe few lessons of student teachers and also requested to support in the action research work of students

- Meeting End Meeting Ended: < 5:00 pm >

Hasan

Asma
PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Minutes Recorded By:
(Mrs. Hoorjahan Hasan)

Minutes Approved By:
(Dr. Asma Shaikh)



ANJUMAN-I-ISLAM'S
(AKBAR PEERBHOY COLLEGE OF EDUCATION)

Plot No. 15, Sector 10/A, Vashi , Navi Mumbai – 400 703.
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STUDENT COUNCIL MEETING MINUTES

Meeting Date: **26.11.2022**

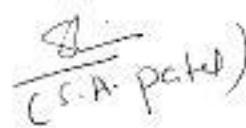
Meeting Location: **Principal's Chamber.**

Approval: **Dr.Asma Shaikh**

Signature: 

Recorded by: **Dr. Shireen A.Patel.**

Signature:


(S.A. Patel)

ATTENDANCE :

Particulars	Name of the Students	Present
Principal	Dr.(Mrs)Asma Shaikh	Yes
Convener	Dr. Shireen A. Patel	Yes
IQAC Coordinator	Mrs. Hoorjahan Hasan	Yes
President	Arshiya Shaikh	Yes
General secretary	Ayesha Golandaz	Yes
Co-Curricular activities incharge	Simrah kausar & Ruhee Shaikh	Yes
Decor incharge	Misbah Ghazi & Iqra Shaikh	Yes
Correspondence incharge	Zubiya Shaikh	Yes
Assembly incharge	Urja Murlidharan	Yes
Hospitality incharge	Tasneem Shaikh	Yes
DLLE Student Manager	Arshiya shaikh & Masira Ansari	Yes

AGENDA :


1. SPREAD A SMILE CAMPAIGN
2. CELEBRATION OF DAYS
3. NEP 2020 SEMINAR
4. BEAUTIFICATION OF CAMPUS

1 Principal informed spread a smile campaign is a purpose for care, share and joy. As under privileged people should not be ignored. We are already doing this activity during Ramzan and Diwali. Hence in Christmas vacation also the same to be continued.

2. Dr. Shireen A. Patel asked concerned for the celebration of days, suggested by the student council such as Christmas, Marathi divas, science day and Republic day. Practice of March past to be started with new batch in the month of January, 2023.

3. Duties allotment to student council member for the NEP 2020 Seminar.

4. Student council incharge Dr. Shireen A. Patel informed the area for beautification. Ayesha Golandaz, Gen. Secretary, Student Council, allotted the duty for beautification of notice boards and Misbah Ghazi & Iqra Shaikh, Student Council, were asked to make a list of students for the same.



PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Minutes Recorded By:
(Dr. Shireen A Patel)

Minutes Approved By:
(Dr. Asma Shaikh)



ANJUMAN-I-ISLAM'S
(AKBAR PEERBHOY COLLEGE OF EDUCATION)

Plot No. 15, Sector 10/A, Vashi , Navi Mumbai – 400 703.
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ALUMNI MEETING MINUTES

Meeting Date: **24.12.2022**

Meeting Location: **Principal's Chamber.**

Approval: **Dr.Asma Shaikh**

Signature: 

Recorded by: **Mrs Hoorjahan Hasan**

Signature: 

ATTENDANCE :

1. Dr. Asma Shaikh : Principal, AIAPCE
Member, IQAC
2. Mrs. Hoorjahan Hasan : Assoc. Prof., AIAPCE
IQAC Coordinator
3. Mr. Waseem Shaikh : President, Alumni Association
4. Mr. Arif Khan : H.M., AI's Ahmed Sailor School
Member, (Rep. Alumni)
5. Mrs. Rahiya Baig : H.M., AI's A. Khatkhatay Primary School
Member, (Rep. Alumni)
6. Mr. Riyazuddin Shaikh : Treasurer (Rep. Alumni)
7. Mrs. Sharrmeen : H.M., AI's BSK School
Member, (Rep. Alumni)
8. Mrs. Shama Tarapurwala : H.M., AI's BSK School
Member, (Rep. Alumni)
9. Mrs. Fathima Kazim : H.M., AI's BSK School
Member, (Rep. Alumni)
10. Mrs. Preeti Nair : Member, (Rep. Alumni)

AGENDA :

- 1. ALUMNI REUNION**
- 2. SPREAD A SMILE CAMPAIGN**

ALUMNI REUNION

1. Alumni reunion date is finalized with the concern of all members which is to be held on 28th January, 2023.
2. Invitation letter, brochure to be prepared.
3. It was decided that our students will present the various performance in arts, music.
4. Retired staff of AIAPCE to be invited.
5. From 1990 to 2022 batch alumni to be invited for the programme. And invites to be send to through whats app group.
6. Each year alumni was given the responsibility to invite their batch mates.

SPREAD A SMILE CAMPAIGN

It was requested by Principal, AIAPCE and Alumni Convener that all the members of the AIAPCE Alumni to implement spread a smile campaign in their schools. This activity to be multiplied across the nation.

Hasan

Asma
PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education

Minutes Recorded By:
(Mrs. Hoorjahan Hasan)

Minutes Approved By:
(Dr. Asma Shaikh)





Anjuman-i-Islam's

AKBAR PEERBHOY COLLEGE OF EDUCATION

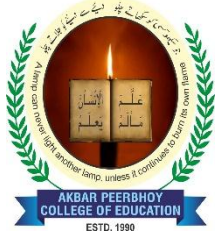
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URL : www.akbarpeerbhoyvashi.org



AIAPCE/ /CDC/2022-23

Action CDC Meeting dated 24.6.2022

Admission:

1. College website updated : Mr. Ansari Salim Javed.
2. Newspaper Advertisement : Vashi Times, Inquilab Daily, Aajchi Navi Mumbai, The Urdu Times Daily.
3. Draft : Dr. Supriya Deka
4. Displaying Banner : Head office Campus, Mosque at Govandi, AI's Girls School - Kurla, AI's Kalsekar Campus, Panvel and AI's Mustafah Fakh School-Turbhe, AI's College of Commerce -Byculla.
5. Distributed Handbills & Pamphlets : Inside various newspapers through vendors at Vashi, Koperkhairane, Ghansoli, Ghatkopar, Kurla
4. CET information given through : Anjuman-i-Islam's Social Media Platforms, Phone Calls, SMS, Emails, Message & Meeting Alumina Groups & Current Batch Students.
5. Continuous Counseling done on Phone Calls and Face to Face : Dr. Asma Shaikh, Principal
Mrs. Hoorjahn Hasan, Associate Prof
Ms. Gulshan, Clerk
6. Orientation conducted Maha CET : Dr. Asma Shaikh, Principal
7. Assistance given in filing Government CET Form : Mr. Junaid, Technical Assistant.

Workshops - Dates of Workshops to be added in the planner

- Introduction Micro Teaching Skill
- Set Induction Skill
- Explanation and Questioning Skills
- Illustrations with Example & Skill for Achieving Closure
- Content Analysis
- Objectives and Specification
- Teaching Learning Activities
- Lesson plan writing in Pedagogy Group
- Maxims of Teaching
- Correlations
- Experiential Learning
- Co teaching
- Theme Teaching

Concept Mapping
Collaborative Learning
Experiential Learning

In-service Teachers Training Programme:

Meeting to be held with Director, School Education, AI and Heads of the Institutions of AI's Groups of Schools.

Certificate Course:

Wellness Yoga: For wellness yoga will call Ms. Shabana Khan, Qualified Yoga Trainer for few sessions later will continue daily half hour session in the morning. And Mr. Mahindra Singh will come on every Friday for the same.

Soft Skills: 6th to 17th September, 2022. For few topics will invite external resource persons to take the session

Topics to be covered:

Thinking Skills	Social Skills
Critical Thinking	Communication
Creative Thinking	Inter personal
Problem Solving	Team Building
Diversion Thinking	Stress Management
Decision Making	Leadership
	Empathy
	Listening

MS Office: This programme will be scheduled in the month of December or January. Immediate after completion of admissions.

Dr. Asma Shaikh
PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education





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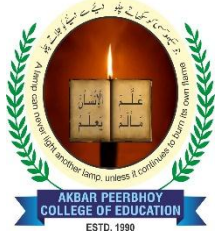
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URL : www.akbarpeerbhoyvashi.org



AIAPCE/ /IQAC/2022-23

Action *IQAC Meeting dated 30.07.2022*

Admission:

1. College website updated : Mr. Ansari Salim Javed.
2. Newspaper Advertisement : Vashi Times, Inquilab Daily, Aajchi Navi Mumbai, The Urdu Times Daily.
3. Draft : Dr. Supriya Deka
4. Displaying Banners : Head office Campus, Mosque at Govandi, AI's Girls School - Kurla, AI's Kalsekar Campus, Panvel and AI's Mustafah Fakhir School-Turbhe, AI's College of Commerce -Byculla.
5. Distributed Handbills & Pamphlets : Inside various newspapers through vendors at Vashi, Koperkhairane, Ghansoli, Ghatkopar, Kurla
6. CET information given through : Anjuman-i-Islam's Social Media Platforms, Phone Calls, SMS, Emails, Message & Meeting Alumina Groups & Current Batch Students.
7. Continuous Counseling done on Phone Calls and Face to Face : Dr. Asma Shaikh, Principal
Mrs. Hoorjahn Hasan, Associate Prof
Ms. Gulshan, Clerk
8. Orientation conducted Maha CET : Dr. Asma Shaikh, Principal
9. Assistance given in filing Government CET Form : Mr. Junaid, Technical Assistant.

Workshops - Workshop will be held in 18th July, 2022 including demonstration lessons.

Introduction Micro Teaching Skill
Set Induction Skill
Explanation and Questioning Skills
Illustrations with Example & Skill for Achieving Closure
Content Analysis
Objectives and Specification
Teaching Learning Activities
Lesson plan writing in Pedagogy Group
Maxims of Teaching
Correlations
Experiential Learning

Co teaching
Theme Teaching
Concept Mapping
Collaborative Learning
Experiential Learning

Inservice Teachers Training Programme:

Meeting to be held with Director, School Education, AI and Heads of the Institutions of AI's Groups of Schools.

Certificate Course:

Wellness Yoga : Mr. Mahindra Singh will come on every Friday for wellness. For wellness yoga will call Ms. Shabana Khan, Qualified Yoga Trainer for few sessions in the month of January, 2023 after completion of FY admissions later will continue daily half hour session in the morning.

Soft Skills : 6th to 17th September , 2022. For few topics will invite external resource persons to take the session

Topics to be covered:

Thinking Skills	Social Skills
Critical Thinking	Communication
Creative Thinking	Inter personal
Problem Solving	Team Building
Diversions Thinking	Stress Management
Decision Making	Leadership
	Empathy
	Listening

MS Office: This programme will be scheduled in the month of December or January. Immediate after completion of admissions with concern of Mr. Inamullah Ameerullah, Alumni, AIAPCE.

Dr. Asma Shaikh
PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education





Anjuman-I-Islam's

AKBAR PEERBHOY COLLEGE OF EDUCATION

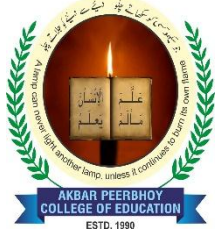
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AIAPCE/ /Staff/2022-23

Action Staff Meeting dated 15.11.2022

- Supervised study and open book examinations will begin for student support in the month of February before class test, essays and university examinations
- Immediate feedback to be provided to students in Oral and written
- Mentoring to be done with students for educational, social, financial and emotional development.
- 28th Nov, there will be a visit of Nehru Science Center
- Practice teaching will begin from 21st Nov.
- From now, any workshop and activity must be recorded at least for 4-5mins.
- Feedback to be taken after each activity.
- Teaching-Learning format to be prepared by Mrs.Hoor Hasan

Asma Shaikh

Dr. Asma Shaikh

PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education





Anjuman-I-Islam's

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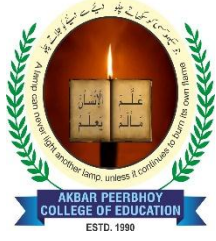
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AIAPCE/ /PT/2022-23

Action

Practice Teaching Meeting dated 16.11.2022

- Eleven week internship from 21st November, 2022 to 19th December, 2022.
- 20th February, 2023 onwards.
- 9th to 17th March, 2023 internship.
- Experiential Learning, Theme Based lessons, Co teaching with Peer, Reflective Journal, Learning Resources, Community Work, Administration of the Unit Test and Anaysis of the result, Observation of School Activity, Observation of Lesson plan given by peer, Shadowing of School Teacher, Actiona Research.
- Guidance, Time Table of Practice Teaching, Observation, Feedback of the Student Teacher and Mentoring.

Dr. Asma Shaikh

PRINCIPAL

ANJUMAN-I-ISLAM'S

Akbar Peerbhoy College of Education





Anjuman-I-Islam's

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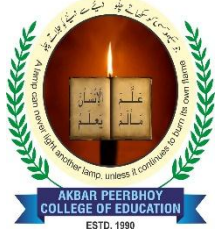
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AIAPCE/ /Student Council /2022-23

Action

Student Council dated 26.11.2022

1. During Christmas vacation Spread a Smile Campaign to be continued.
2. Celebration of days: Christmas, Marathi divas, Science day and Republic day. Practice of March past for a month.
3. Science Day will celebrated with the Exhibition
4. Christmas Day and Marathi Divas purpose is to promote multicultural, multilingual and diverse society
5. One day national seminar on the theme: The NEP 2020: Its implication on School and Higher Education on 9th January, 2023.
6. Board display on the theme: Gender School and Society, Guidance and Councelling and DLLE Extension Activity.

Asma

Dr. Asma Shaikh
PRINCIPAL
ANJUMAN-I-ISLAM'S
Akbar Peerbhoy College of Education





Anjuman-I-Islam's AKBAR PEERBHOY COLLEGE OF EDUCATION

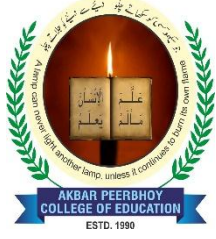
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AIAPCE/ /Alumni /2022-23

Action Alumni dated 24.12.2022

- Alumni Reunion on 28th January, 2023 from 04.00 to 06.00 pm. followed by cultural programme.
- Banners, Invitations, Letters prepared and to be used social media for circulation.
- Refreshment: Samosa, Frooti, Tea, Chips and Cake. The refreshment will be sponsored.
- Badges for all alumni and handmade book marks to be prepared and distributed.
- Ensurance of the Spread a Smile Campaign from the Alumni members

Asma

Dr. Asma Shaikh

PRINCIPAL

ANJUMAN-I-ISLAM'S

Akbar Peerbhoy College of Education

